



# North Fork Kings

## Groundwater Sustainability Agency

### **NOTICE OF BOARD MEETING**

#### **Division 1**

Director Buddy Mendes  
County of Fresno

#### **Division 2**

Director Frank Zonneveld  
Clark's Fork Reclamation District  
Laguna Irrigation District  
Upper San Jose Water Company

August 21, 2020

#### **Division 3**

Director Danielle Roberts  
Laton Community Services District  
Riverdale Public Utilities District  
Lanare Community Services District

Board of Directors

#### **Division 4**

Director Mark McKean  
Crescent Canal Company  
Stinson Canal & Irrigation Company

of the

North Fork Kings Groundwater Sustainability Agency

#### **Division 5**

Director Leonard Acquistapace  
Riverdale Irrigation District  
Reed Ditch Company

This is to inform you the North Fork Kings Groundwater Sustainability Agency (NFKGSA) Board of Directors Meeting will be held on Wednesday, August 26, 2020 remotely via **ZOOM web/teleconference**. The web link and call-in information are on the Agenda. The meeting will convene at 5:30 p.m.

#### **Division 6**

Director Stephen Maddox, Jr.  
Liberty Mill Race Company  
Burrel Ditch Company

#### **Division 7**

Director Tony Campos  
Liberty Water District  
Liberty Canal Company

The patience and cooperation of all participants is appreciated. While every effort has been made to streamline the experience and conduct meetings in the manner to which our stakeholders have grown accustomed, there may be technical issues and human error. We will attempt to promptly correct any issues that arise.

Mark McKean, Chair  
Buddy Mendes, Vice Chair  
Stephen Maddox, Secretary-Treasurer

Individuals who know in advance that they will have an item to comment on, or who require special accommodations, are requested to contact Corey McLaughlin by phone at: (559) 237-5567 ext. 104, or by email at: [cmclaughlin@krcd.org](mailto:cmclaughlin@krcd.org).

4886 E. Jensen Ave  
Fresno, CA 93725  
Telephone: 559.237.5567

[www.NorthForkKings.org](http://www.NorthForkKings.org)

# Board of Directors Meeting

## North Fork Kings Groundwater Sustainability Agency (NFKGSA)

August 26, 2020

Meeting Convenes at 5:30 p.m.

**ZOOM Link:**

<https://us02web.zoom.us/j/84457506314?pwd=N0YySzIzbGgwZ3NhWW1Da0hxQkdaUT09>

**One-Tap Mobile:** +16699006833,,84457506314#,,,,,0#,,831700#

**Call-In:** +1 669 900 6833 ; Meeting ID: 844 5750 6314 ; Password: 831700

### MEETING AGENDA

All items on this agenda, whether or not expressly listed for action, may be deliberated upon and may be subject to action by the Board of Directors. The Board of Directors may consider agenda items in any order. Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection at the Kings River Conservation District, 4886 E. Jensen Ave., Fresno 93725 during normal business hours.

#### **1. CALL TO ORDER**

#### **2. PUBLIC COMMENT**

The public may address the Committee on any item relevant to the GSA. At the beginning of the Public Comment Agenda Item, the Technical Moderator will ask each member of the public whether there are items they wish to comment on. The conducting officer will indicate whether speakers are to make their comments before or after any staff comment or report. Public comment shall precede discussion of the item by the Committee. Comments by individuals and entities will be limited to three minutes or as may be reasonable as determined by the conducting officer.

#### **3. CONSIDER APPROVAL OF MINUTES**

The Board will consider approval of the July 22, 2020 Board Meeting minutes. *Action item: requires simple majority approval.*

#### **4. DIRECTOR REPORTS**

Each Director will have the opportunity to report on meetings and other events attended during the prior month on behalf of the NFKGSA. *No action will be taken.*

#### **5. STAFF REPORTS**

The Board will receive a report and may take action regarding current staff activities and correspondence. *Potential action item: requires simple majority approval.*

#### **6. GSP PROGRAM UPDATE**

The Board will receive a report and may take action directing Consultants regarding GSP Program activities. *Potential action item: requires simple majority approval.*

## **7. RURAL COMMUNITY ADVISORY COMMITTEE REPORT**

The Board will receive a report regarding current Rural Community Advisory Committee activities. *No action will be taken.*

## **8. STAKEHOLDER OUTREACH AND COMMUNICATIONS**

The Board will receive a report and may take action on activities related to stakeholder outreach and communications. *Potential action item: requires simple majority approval.*

## **9. APPROVAL OF AUDIT ENGAGEMENT LETTER/CONTRACT**

The Board will be asked to consider approving the Audit Engagement Letter to contract with Cuttone & Mastro for the audit of Fiscal Year 2019 – 2020. *Action item: requires simple majority approval.*

## **10. RURAL COMMUNITY ADVISORY COMMITTEE APPLICATION PROCESS**

The Board will consider approving the application process for the solicitation of members for the Rural Community Advisory Committee. *Action item: requires simple majority approval.*

## **11. RURAL COMMUNITY ADVISORY COMMITTEE CHAIR AND VICE CHAIR APPROVAL**

According to the NFKGSA bylaws, appointment of a RCAC chair and vice chair are subject to Board approval. At the August 19 RCAC meeting, the Committee held their annual appointment of chair and vice chair. The Board will consider approving Andrew Zonneveld as chair and Angel Hernandez as vice chair of the RCAC. *Action item: requires simple majority approval.*

## **12. APPROVE SENDING COOPERATION LETTER**

The Board will consider approving a letter of cooperation for the Kings River Conservation District application for grant funds under the Proposition 50 Sustainable Groundwater Management Watershed Coordinator Program. *Action item: requires simple majority approval.*

## **13. CLOSED SESSION**

REAL PROPERTY NEGOTIATIONS Pursuant to Government Code Section 54956.8: Discuss with NFKGSA Negotiator Mark McKean the price and terms of payment for the purchase of Real Property commonly known as Fresno County Assessor's Parcel No. 042-043-051 from prospective seller County of Fresno. *Action may be taken.*

## **14. RETURN TO OPEN SESSION**

The Board will reconvene to Open Session and will report on action taken during the Closed Session.

## **15. NEXT MEETING DATE AND PROPOSED AGENDA ITEMS**

## **16. ADJOURNMENT**

A person with a qualifying disability under the Americans with Disabilities Act of 1990 may request the NFKGSA to provide a disability-related modification or accommodation in order to participate in any public meeting of the NFKGSA. Such assistance includes appropriate alternative formats for the agendas and agenda packets used for any public meetings of the GSA. Requests for such assistance and for agendas and agenda packets shall be made in person, by telephone, facsimile, or written correspondence to the Kings River Conservation District, 4886 E. Jensen Ave, Fresno, CA 93725, telephone 559.237.5567, fax 559.237.5560 at least 48 hours before a public NFKGSA meeting.

# North Fork Kings Groundwater Sustainability Agency Special Meeting Minutes

July 22, 2020 at 5:30 p.m.  
Riverdale Memorial Hall

**Members Present:**

Buddy Mendes, Division 1 (via Zoom)  
JoAnne Rempp, Division 3 (via Zoom)  
Mark McKean, Division 4 (via Zoom)  
Leonard Acquistapace, Division 5 (via Zoom)  
Stephen Maddox Jr., Division 6 (via Zoom)  
Tony Campos, Division 7 (via Zoom)

**Members Absent:**

Frank Zonneveld, Division 2

**Others Present:**

Charlotte Gallock, Kings River Conservation District (via Zoom)	Kevin Johansen, P&P (via Zoom)
	Sean Smith, P&P (via Zoom)
Rebecca Quist, Kings River Conservation District (via Zoom)	Aubrey Mauritsen (via Zoom)
	Daniel Howes (via Zoom)
Corey McLaughlin, Kings River Conservation District (via Zoom)	Angela Islas, Self-Help Enterprises (via Zoom)
	Amanda Monaco, Leadership Counsel (via Zoom)
Brian Trevarrow, Kings River Conservation District; NFKGSA Assistant Treasurer (via Zoom)	Steve Gulley (via Zoom)
	Danielle Roberts (via Zoom, joined late)

**Item 1:** CALL TO ORDER

**Presenter:** Chair McKean

The meeting was called to order at 5:33 p.m.

**Item 2:** PUBLIC COMMENT

**Presenter:** Chair McKean

Discussion: None.

Actions: None.

**Item 3:** CONSIDER APPROVAL OF MINUTES

**Presenter:** Chair McKean

Discussion: None.

Actions:

It was moved by Director Acquistapace, seconded by Director Maddox, and unanimously carried to approve the June 24, 2020 meeting minutes.

*Roll Call Vote:*

*Director Mendes: Aye*  
*Alt. Director Rempp: Aye*  
*Director McKean: Aye*  
*Director Acquistapace: Aye*  
*Director Maddox: Aye*  
*Director Campos: Aye*

**Item 4:** DIRECTOR REPORTS

**Presenter:** Chair McKean

Discussion: Director McKean reported that the Policy Committee met and had begun discussions of two key policies for the GSA regarding measurement and recharge.

Actions: None.

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**Item 5:**        STAFF REPORTS**Presenter:**     Charlotte GallockDiscussion:

Charlotte Gallock reported on activities and meetings, and drew attention to the need for NFKGSA to define participation in CV-SALTS.

Actions: None.

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**Item 6:**        GSP PROGRAM UPDATE**Presenter:**     Kevin JohansenDiscussion:

The Board received a report from consultant Kevin Johansen, who introduced presenter Dan Howes. Mr. Howes presented on the Cal-Poly San Luis Obispo ITRC metric method. Mr. Howes presented a PowerPoint, and answered questions after his presentation. Mr. Johansen reported on development of a survey for landowners to assist with estimates of numbers of well, locations of pumping, etc., for potential distribution in the Fall of 2020.

Actions: None.

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**Item 7:**        RURAL COMMUNITY ADVISORY COMMITTEE  
REPORT**Presenter:**     Rebecca QuistDiscussion:

The RCAC met on July 15, 2020 via Zoom and received presentations from Kevin Johansen – NFKGSA Consultant, and Brian Trevarrow – NFKGSA Treasurer.

Actions: None.

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**Item 8:**        STAKEHOLDER OUTREACH AND  
COMMUNICATIONS**Presenter:**     Rebecca QuistDiscussion:

Ms. Quist reported in public engagement statistics from emails, NFKGSA website visits, etc.; on updates to the NFKGSA website; and on other outreach activities.

Actions: None.

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**Item 9:**        FINANCIAL REPORT**Presenter:**     Brian TrevarrowDiscussion:

The Treasurer provided a financial update to the Board for the period ending June 30, 2020.

Actions:

It was moved by Director Maddox, seconded by Director Mendes, and unanimously carried by roll call vote to approve the financial report for the period ending June 30, 2020.

Roll Call Vote:

*Director Mendes: Aye*

*Alt. Director Rempp: Aye*

*Director McKean: Aye*

*Director Acquistapace: Aye*

*Director Maddox: Aye*

*Director Campos: Aye*

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**Item 10:**      KRCD SURFACE MONITORING AGREEMENT      **Presenter:**      Charlotte Gallock

Discussion:

The Board received a presentation on a proposed surface elevation monitoring cost-sharing agreement with Kings River Conservation District.

Actions:

It was moved by Director Mendes, seconded by Director Rempp, and unanimously carried by roll call vote to approve entering into a surface elevation monitoring cost sharing agreement with Kings River Conservation District, subject to review and approval of legal counsel.

Roll Call Vote:

*Director Mendes: Aye*

*Alt. Director Rempp: Aye*

*Director McKean: Aye*

*Director Acquistapace: Aye*

*Director Maddox: Aye*

*Director Campos: Aye*

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**Item 11:**      DEPARTMENT OF WATER RESOURCES      **Presenter:**      Kevin Johansen  
                 TECHNICAL SUPPORT SERVICES AGREEMENT

Discussion:

The Board received a presentation of a proposed agreement between the State of California Department of Water Resources and the North Fork Kings Groundwater Sustainability Agency to provide technical support services in the Kings subbasin related to measurement activities.

Actions:

It was moved by Director Maddox, seconded by Director Acquistapace, and unanimously carried by a roll call vote to approve moving forward with entering into an agreement, subject to legal counsel's review and approval, between the State of California Department of Water Resources and the North Fork Kings Groundwater Sustainability Agency to provide technical support services in the Kings subbasin.

Roll Call Vote:

*Director Mendes: Aye*

*Alt. Director Rempp: Aye*

*Director McKean: Aye*

*Director Acquistapace: Aye*

*Director Maddox: Aye*

*Director Campos: Aye*

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**Item 12:**      NORTH FORK REGIONAL RECHARGE PROJECT      **Presenter:**      Kevin Johansen

Discussion:

The Board received an update on progress of the North Fork Regional Recharge Project.

Actions:

It was moved by Director Mendes, seconded by Director Maddox, and unanimously carried by roll call vote to approve advancing project development, related to property being considered for purchase, by commissioning five additional soil borings at a cost of approximately \$14,000.00.

Roll Call Vote:

*Director Mendes: Aye*

*Alt. Director Rempp: Aye*

*Director McKean: Aye*

*Director Acquistapace: Aye*

*Director Maddox: Aye*

*Director Campos: Aye*

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**Item 13:**        CLOSED SESSION (7:00 P.M.)

**Presenter:**    Aubrey Mauritson

Discussion:

CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: (One) Claimant: Westlands Water District.

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**Item 14:**        RETURN TO OPEN SESSION (7:21 P.M.)

**Presenter:**    Mark McKean

Discussion:

The Board took action while in Closed Session.

Actions:

It was moved by Director Mendes, seconded by Director Maddox, and unanimously carried by roll call vote to send a letter to the Department of Water Resources.

Roll Call Vote:

*Director Mendes: Aye*

*Alt. Director Rempp: Aye*

*Director McKean: Aye*

*Director Acquistapace: Aye*

*Director Maddox: Aye*

*Director Campos: Aye*

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**Item 15:**        NEXT MEETING DATE AND PROPOSED AGENDA  
ITEMS

**Presenter:**    Chair McKean

Discussion: The next meeting of the Board will be August 26, 2020.

Actions: None.

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**Item 16:**        ADJOURNMENT

**Adjourned:**    7:22 p.m.

Respectfully submitted,

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Stephen Maddox Jr., Board Secretary

\_\_\_\_\_ approved on \_\_\_\_\_, 2020  
Mark McKean, Board Chair





August 3, 2020

Audit Committee  
North Fork Kings Groundwater Sustainability Agency  
4886 E. Jensen Ave  
Fresno, CA 93725

We are pleased to confirm our understanding of the services we are to provide for the North Fork Kings Groundwater Sustainability Agency of the year June 30, 2020. We will audit the basic financial statements of the North Fork Kings Groundwater Sustainability Agency as of and for the year ended June 30, 2020. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A) and budgetary comparison information, to accompany North Fork Kings Groundwater Sustainability Agency's basic financial statements. As part of our engagement, we will apply certain limited procedures to North Fork Kings Groundwater Sustainability Agency's RSI. These limited procedures will consist principally of inquiries of management regarding the methods of measurement and presentation, which management is responsible for affirming to us in its representation letter. Unless we encounter problems with the presentation of the RSI or with procedures relating to it, we will disclaim an opinion on it. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis.

## Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the additional information referred to in the first paragraph when considered in relation to the basic financial statements taken as a whole. Our audit will be conducted in accordance with U.S. generally accepted auditing standards and will include tests of the accounting records of North Fork Kings Groundwater Sustainability Agency and other procedures we consider necessary to enable us to express such opinions. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

## Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity.

Because an audit is designed to provide reasonable, but not absolute, assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us.



In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

### **Audit Procedures—Internal Controls**

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of North Fork Kings Groundwater Sustainability Agency's compliance with applicable laws and regulations and the provisions of contracts and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

### **Other Services**

We may also assist in the preparation the financial statements of North Fork Kings Groundwater Sustainability Agency in conformity with U.S. generally accepted accounting principles based on information provided by you. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

### **Management Responsibilities**

Management is responsible for designing, implementing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

## AGENDA ITEM 9

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

### **Audit Administration, Fees, and Other**

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to North Fork Kings Groundwater Sustainability Agency; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Cuttone & Mastro CPA's and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to the State of California or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Cuttone & Mastro personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the State of California. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party contesting the audit finding for guidance prior to destroying the audit documentation.

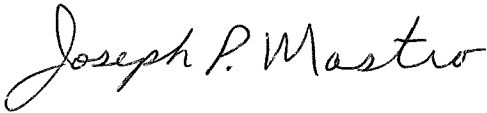
## AGENDA ITEM 9

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) We estimate that our gross fee, including expenses, will range between \$3,000 and \$6,000, except that we agree that our gross fee, including expenses, will not exceed \$6,500. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 45 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We appreciate the opportunity to be of service to North Fork Kings Groundwater Sustainability Agency and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Joseph P. Mastro  
of Cuttone & Mastro CPA's

### RESPONSE:

This letter correctly sets forth the understanding of North Fork Kings Groundwater Sustainability Agency.

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Agenda Item 10: Rural Community Advisory Committee Application Process

The first Rural Community Advisory Committee (RCAC) meeting occurred in June 2018. According to the NFKGSA bylaws, every two years following the initial application period new applications to serve on the RCAC will be solicited by the Board. The RCAC shall consist of at least three (3) members and no more than nine (9) members. Members will serve two-year terms and may be reappointed. The Board may appoint members from applications received on an ongoing basis.

The committee members shall serve at the pleasure of the board and shall include, but not be limited to, representatives of domestic well owners, municipal well operators, local land use planning agencies, residents served by a public water system that serves 200 or more connections, residents served by a small community water system, residents served by a public water system that serves fewer than 200 connections, and environmental justice organizations or community benefit organizations with demonstrated experience working with disadvantaged communities and with expertise in drinking water, groundwater, or land use.

RECOMMENDATION

Staff recommends opening the application/reappointment process with a deadline for all requests to serve be received by NFKGSA staff members a week prior to the next regularly scheduled Board meeting for consideration by the Board at the next regularly scheduled Board meeting.

If this process is approved, staff will send out a notice to current RCAC members and to the Interested Parties list regarding the application/reappointment process.



North Fork Kings  
Groundwater Sustainability Agency

## Rural Community Advisory Committee North Fork Kings Groundwater Sustainability Agency

### Members

#### Division 1

Director Buddy Mendes  
County of Fresno

#### Division 2

Director Frank Zonneveld  
Clark's Fork Reclamation District  
Laguna Irrigation District  
Upper San Jose Water Company

#### Division 3

Director Danielle Roberts  
Laton Community Services District  
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Mark McKean, Chair  
Buddy Mendes, Vice Chair  
Stephen Maddox, Secretary-Treasurer

4886 E. Jensen Ave  
Fresno, CA 93725  
Telephone: 559.242.6118

[www.NorthForkKings.org](http://www.NorthForkKings.org)

### What is the Sustainable Groundwater Management Act?

The 2014 Sustainable Groundwater Management Act (SGMA) is comprehensive legislation that governs the management and use of groundwater in the State. Its intent is to provide for sustainable local management of groundwater basins.

### Who is the North Fork Kings Groundwater Sustainability Agency?

On September 16, 2016, Governor Brown signed Senate Bill 564 (Cannella) North Fork Kings Groundwater Sustainability Agency Act resulting in the formation of the North Fork Kings Groundwater Sustainability Agency (NFKGSA). The GSA is composed of 15 agencies that are categorized under seven divisions represented by a 7-member Board. The GSA area covers approximately 168,000 acres in portions of Fresno and Kings counties.

### What is the purpose of the Rural Community Advisory Committee?

The purpose of the Committee is to represent the interests of rural communities including, but not limited to: domestic well owners, public drinking water systems and the residents they serve, small community water systems, local land use planning agencies, municipal well operators, and environmental justice or community benefit organizations. The Committee will assist the Board in providing input, information, and recommendations regarding the sustainable management of groundwater in the NFKGSA area. The Committee will consist of no more than nine members and currently meet bi-monthly. Members will need to commit to serve a two-year term and may be reappointed.

### Who is an eligible applicant to the Rural Community Advisory Committee?

Applicants must represent the interests of rural communities, have demonstrated experience working with disadvantaged communities and with expertise in drinking water, groundwater, or land use. All members will be appointed by the NFKGSA governing board from applications received based on their willingness and appropriateness to represent the interests of rural communities as listed in the purpose section above.

## Application for Rural Community Advisory Committee

**Where to submit application:** E-mail or mail application to Cristel Tufenkjian, Director of External Affairs at ctufenkjian@krcd.org or KRCD, Attn: Cristel Tufenkjian, 4886 E. Jensen Ave, Fresno, CA 93725.

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### PERSONAL INFORMATION

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

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### EMPLOYER INFORMATION

Employer: \_\_\_\_\_

Employer Address: \_\_\_\_\_

Current Occupation: \_\_\_\_\_ Phone: \_\_\_\_\_

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### RELATED TRAINING, EXPERIENCE AND/OR EDUCATION

1) List any areas of expertise (ex: drinking water, groundwater, land use etc.):

\_\_\_\_\_  
\_\_\_\_\_

2) Describe any applicable training, education, and/or experience relating to this position:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3) Describe any Community Service, Board, Committee or Commission experience:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4) Describe any experience working with Disadvantaged Communities:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5) Why are you interested in serving on this Committee?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



August 20, 2020

Ms. Shanna Atherton  
Department of Conservation  
Division of Land Resource Protection  
801 K Street, MS 14-15  
Sacramento, CA 95814

Re: Letter of Cooperation for Kings River Conservation District's Kings and Tulare-Lake Subbasins Watershed Coordinator Project - Prop 50 Sustainable Groundwater Management Watershed Coordinator Program

Dear Ms. Atherton:

The North Fork Kings Groundwater Sustainability Agency (NFKGSA) is pleased to support the Kings River Conservation District's (KRCD) grant proposal to coordinate and facilitate the formation of one Management Zone for the area within the Kings River Water Quality Coalition boundaries (primarily the Kings and Tulare Lake Subbasins and portions of the Kaweah, Madera, Delta-Mendota, Westside, Kern County, Tule, and Pleasant Valley Basins/Subbasins). The Central Valley Regional Water Quality Control Board adopted amendments to the Basin Plans to establish a Salt and Nitrate Control Program in the Central Valley. The Nitrate Control Program established two pathways for compliance. One pathway (Pathway B) authorizes the establishment of Management Zones that would consist of multiple permittees and local stakeholders working collaboratively to ensure safe drinking water, reduce nitrate impacts to water supplies and ultimately develop and implement a long-term plan for restoration of groundwater (where reasonable, feasible, and practicable) to meet applicable water quality objectives.

The NFKGSA was informed of KRCD's desire to request funding from the Proposition 50 Sustainable Groundwater Management Watershed Coordinator Program to staff a Watershed Coordinator for the purpose of facilitating and coordinating the formation of one Management Zone for the Kings and Tulare Lake Subbasins. The NFKGSA represents constituents that have been or will be impacted by declining groundwater quality. We believe the formation of a Management Zone would benefit our constituents and as such we are willing to cooperate with KRCD and the Watershed Coordinator to identify solutions to address groundwater quality issues in our region and for our constituents. Specifically, our role in the implementation of the Watershed Coordinator proposal would be to participate in the outreach and education work to inform our constituents about the safe drinking water alternatives that will possibly be provided under the Early Action Plan of the Management Zone Proposal.

If you have any questions, please contact me at by email at [markmckeanfarms@gmail.com](mailto:markmckeanfarms@gmail.com).

Sincerely,

Mark McKean, Chair  
North Fork Kings Groundwater Sustainability Agency

MM/CG/

NFK L20-0000  
File: NFK 600.02